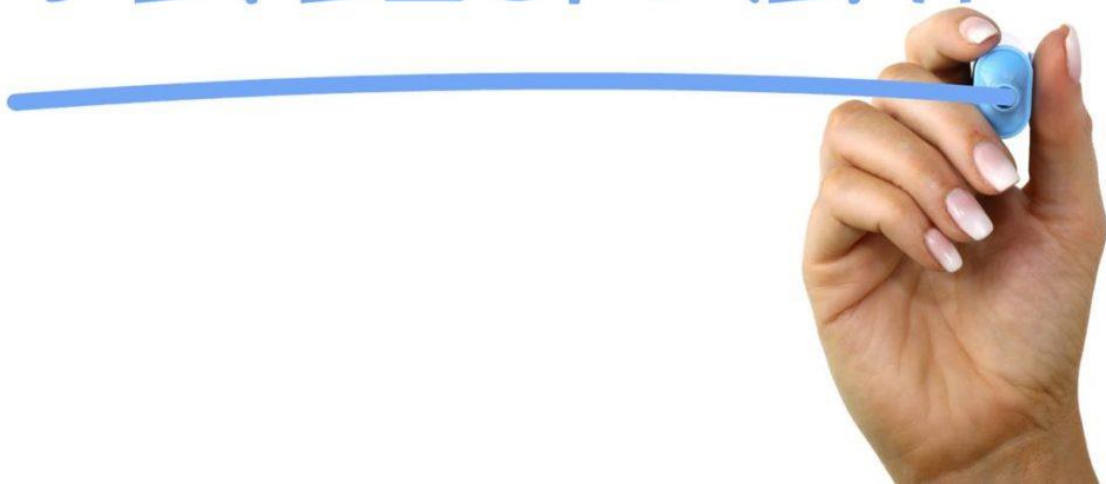


LIONS PROFESSIONAL DEVELOPMENT



District 105 CE

Prospectus

2021-2022

Roadmap to Leadership



Contact:

Global Leadership Team

Lion Derek Rutter

(H) 01354 651892

(M) 07860 249053

(G) glt@lions105ce.org.uk






(P) derek@rutter.force9.co.uk

Learning and development is part of the human experience. It empowers us to improve our thinking, our feeling, our communication, and our service. When Lions and LEOs put learning into action, leadership happens.

Leadership development can also definitely help your career prospects and possibly your home life.

As a Lion there are so many opportunities to learn and grow, so we can serve our communities in the best way possible. Who better to help Lions navigate through community service and leadership roles than other Lions? Share your passion for mentoring others and be recognised as a Lion facilitator.

The Global Leadership Team work with Lions and LEOs who want to continue growing for the sake of their clubs, their communities, and Lions Clubs International. If that describes you – no matter where you are in your leadership journey – training and development opportunities are available to keep you moving forward.

					
Development Opportunities	Club Member	Club Officer	Region/ Zone Chair	District Officer	District Governor Team
Member Orientation	√				
LCI On-Line Centre	√	√	√	√	√
Club Officers		√			
Certified Guiding Lion			√	√	√
So You Want To Be a Cabinet Officer	√	√			
Region & Zone Chairperson			√		
District Officers		√		√	
Symposium	√	√			
So You Want To Be A District Governor		√	√	√	
2 nd VDG					√
1 st VDG/DGE					√
Advance Lions Leadership Institute		√	√	√	√
Emerging Lions Leadership Institute	√	√			
Regional Lions Leadership Institute	√	√	√	√	
Faculty Development Institute			√	√	√
Lions Certified Instructor Programme			√	√	√

Leadership Development is critical to the overall success of any organisation, including Lions Clubs International. The Global Leadership Team (GLT) provides the vision, guidance and motivation necessary to positively impact our association, assuring our position as the global leader in providing vital needed community service for many years to come. The resources below are intended to assist the GLT with their role in leadership development.

Online learning

The Lions Learning Centre (LLC) offers all Lions and Leos the opportunity to learn and sharpen their knowledge of Lions fundamentals and leadership skills through online interactive courses. Access the LLC from the “Learn” application using your Lion account login and password.

Development Opportunities

You can develop your leadership skills by participating in one of the many Lions Clubs Development initiatives

Training is available for the following:

Local Institutes:

- Member Orientation
- Club Officers
- Certified Guiding Lions
- So you want to be a Cabinet Officer
- Region and Zone Chairpersons
- District Officers
- So you want to be a District Governor

Multiple District Institutes

- Symposium
- Second Vice District Governors (SVDG)
- First Vice District Governors (FVDGs)/District Governor Elect (DGEs)

International institutes:

- Emerging Lions Leadership Institute (ELLI)
- Regional Lions Leadership Institute (RLLI)
- Advanced Lions Leadership Institute (ALLI)

As a Lion there are so many opportunities to learn and grow, so we can serve our communities in the best way possible. Who better to help Lions navigate through community service and leadership roles than other Lions? Share your passion for mentoring others and be recognised as a Lion facilitator.

Lions Clubs International also promote further development of Lion members who wish to promote and present development through Classroom Facilitation.

- Faculty Development Institute (FDI)
- Lions Certified Instructor Program (LCIP)

Check out Learn or contact the District GLT Coordinator for training available in your District.

Member Orientation

**Frequency:**

Quarterly through the year
Oct, Jan, April, July

Facilitator:

District GLT Coordinator

Contact:

Global Leadership Team
Lion Derek Rutter

(H) 01354 651892

(M) 07860 249053

(G) glt@lions105ce.org.uk

(P) derek@rutter.force9.co.uk

The importance of new member orientation cannot be emphasised enough. The information presented during orientation provides a foundation for new members. It helps to understand how the club functions, what their role will be and gives them the big picture of their district and the association. When new members are properly informed, they are more likely to feel comfortable with the club, become actively involved in club activities and remain in Lions for many years to come.



LCI On-Line Modules

**Frequency:**

At discretion of participant

Facilitator:

LCI – Learning Centre

Contact:

Global Leadership Team
Lion Derek Rutter

(H) 01354 651892

(M) 07860 249053

(G) glt@lions105ce.org.uk

(P) derek@rutter.force9.co.uk

The Lions Learning Centre (LLC) offers all Lions and Leos the opportunity to learn and sharpen their knowledge of Lions fundamentals and leadership skills through online interactive courses. Access the LLC from the “Learn” application using your Lion account login and password.

Modules available on-line include:

- Club President Learning Path
- Club Secretary Learning Path
- Club Treasurer Learning Path
- Council Chairperson Learning Path
- Action Planning to Achieve District Goals
- Club Officer Training
- Club President Responsibilities
- Club Secretary Responsibilities
- Club Treasurer Responsibilities
- Coaching
- Communication Skills for District Governors
- Conflict Resolution
- Council Chairperson Orientation
- Decision Making
- Delegation
- Effective Listening
- Effective Teams
- Expense Claims Training
- Goal Setting
- Introduction to Live Virtual Training
- Introduction to SWOT Analysis
- LCIF
- Managing Change
- Managing Your District Webinar

What is the purpose of this training?

To develop and expand the number of skilled Lions available at the club, district, and multiple district levels.

What can I expect to gain from this training?

The curriculum is designed to enhance skills that will increase the quality of overall effectiveness of Lions leadership. Leadership development can also definitely help your career prospects and possibly your home life.

Club Officers

**Frequency:**

Annually in Q3 - May

Facilitator:

District GLT Coordinator

Contact:

Global Leadership Team

Lion Derek Rutter

(H) 01354 651892

(M) 07860 249053

(G) gltd@lions105ce.org.uk

(P) derek@rutter.force9.co.uk

Club Officers hold a unique position to empower your club and guide it to success during your term. To ensure your success, some helpful tools and resources will be covered in this programme.

Standard Club Structure provides organizational guidance for your club in planning and implementation of all of its goals, providing needed community service and building great friendships in your club.

Standard Club Constitution & By-Laws – Provides key club responsibilities, policies, guidelines and other helpful information to guide your club. This document may be amended and customized to meet your club's needs.

CIO Club Constitution & By-Laws – Provides key club responsibilities, policies, guidelines and other helpful information to guide your club through the requirement of the UK Charity Commission.

Build a Vision for Your Club: Success starts with a vision! Discover your clubs strengths, ways to improve and new opportunities that will help your club grow and thrive!

Club Excellence Award: Clubs that excel in membership growth, community service, organisational management and communication and may qualify for the prestigious Excellence Award.

There are webpages created for each club officer to assist in getting to the resources that will help you be successful in your unique club leadership position.

- Club President / First Vice President
- Club Secretary
- Club Treasurer
- Club Membership Chairperson
- Club Service Chairperson
- Club Marketing Communications Chairperson
- Club LCIF Coordinator

Certified Guiding Lion

**Frequency:**

Six Monthly – August & February

Facilitator:

District GLT Coordinator

Contact:

Global Leadership Team
Lion Derek Rutter

(H) 01354 651892

(M) 07860 249053

(G) [gl@lions105ce.org.uk](mailto:glt@lions105ce.org.uk)

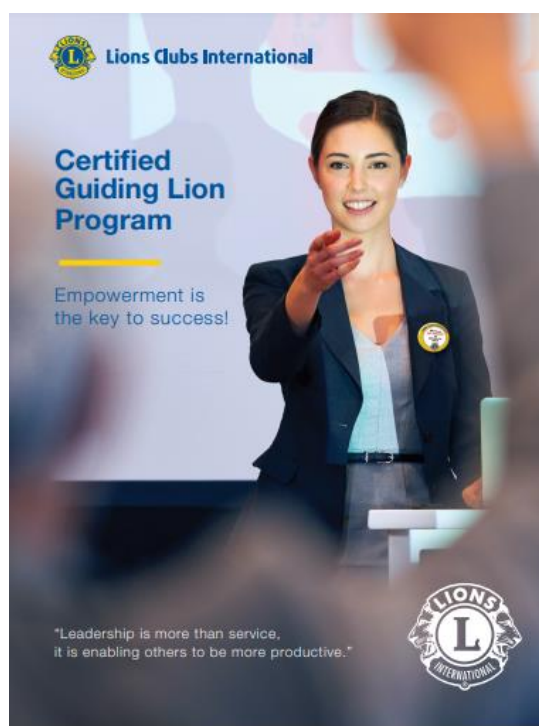
(P) derek@rutter.force9.co.uk

The Guiding Lion Programme is designed to assist clubs that are newly chartered, established or rebuilding.

Guiding Lions are assigned for a two-year term by the district governor in consultation with the sponsoring or established club president. Guiding Lions are limited to serving no more than two new clubs at any point in time.

Guiding Lions assist a club to:

- Be successful in its first two years of operation
- Orient and train club officers and members
- Motivate and support club growth and development
- Help to strengthen and rebuild Clubs
- Locate resources available to assist the club



So You Want To Be A Cabinet Officer



Frequency:

Twice yearly – April & September

Facilitator:

District GLT Coordinator

Contact:

Global Leadership Team
Lion Derek Rutter

(H) 01354 651892

(M) 07860 249053

(G) glt@lions105ce.org.uk

(P) derek@rutter.force9.co.uk

The District Cabinet comprises of the District Governor Team, Region and Zone Chairs, Cabinet Secretary and Cabinet Treasurer. District Teams are also represented on the Cabinet as below:

Admin Team:	Global Service Team:
• Almoner	• Childhood Cancer
• CIO Mentor	• Diabetes
• Constitution, Nominations & Resolutions	• Environment
• Competitions	• Hunger
• Data Compliance	• Vision
• Emergency Response	• Brain Tumour Research
• Health & Safety	• Disabilities
• Insurance	• Health Support
• Vulnerable Persons	• Mental Health
Global Leadership & Membership Team:	ICT & Comms Team:
• GMT – Membership Retention	• IT Lead
• GMT – New Clubs & Club Branches	• Comms – Bulletin & Newsletter
• GMT – Young Farmers Liaison	• Social Media
• GMT – New Voices	• Webmaster
• GLT	• Innovations
International Team:	Sergeant at Arms Team:
• International Projects	• Convention Officer
• Twinning & International Relations	• Convention Host
• Lions Clubs International Foundation (LCIF)	
Youth Team:	
• Life Skills	• LEOs & Campus Clubs
• Peace Poster	• Young Ambassador
• ROAR	• Young Leaders in Service

If you have interests or have appropriate skills in any of these areas and you are interested in serving on the District Cabinet please inform the District GLT Coordinator to find out more.

Region & Zone Chairpersons

**Frequency:**

Annually – June

Facilitator:

District GLT Coordinator

Contact:

Global Leadership Team
Lion Derek Rutter

(H) 01354 651892

(M) 07860 249053

(G) glt@lions105ce.org.uk

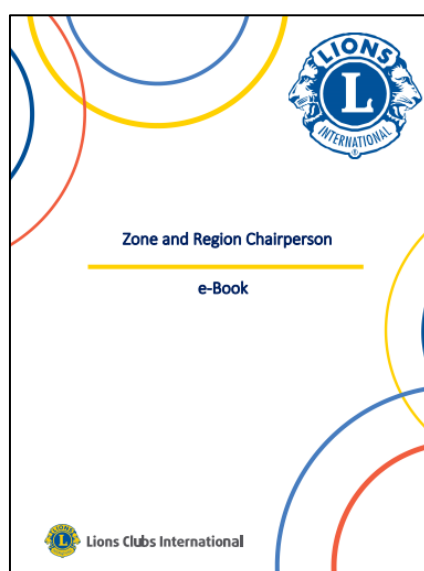
(P) derek@rutter.force9.co.uk

The Zone and Region Chairperson Centre makes it easy to access information that is relevant to zone and region chairpersons.

Zone Chairperson Workshop – This instructor-led workshop is designed for the zone and region chairpersons to cover the chairpersons' responsibilities, chairing the District Governor's Advisory Committee and their role within the District Cabinet.

Tools and resources are available to help you be successful not only in your individual role, but also as a member of a cohesive district team in support of healthy clubs in your zone.

As zone chairperson, you fulfil an important role as a key district liaison in support of the clubs in your zone. Prior to your term as zone chairperson, you may find it helpful to learn about the many resources available to assist you be successful. Resources, Training and Tools that Prepare You for Success the Region and Zone Chairperson Centre makes it easy to access information that is relevant to zone and region chairpersons.



District Officers

**Frequency:**

Annually – July

Facilitator:

District GLT Coordinator

Contact:

Global Leadership Team

Lion Derek Rutter

(H) 01354 651892

(M) 07860 249053

(G) glt@lions105ce.org.uk

(P) derek@rutter.force9.co.uk

The District Governor appoints a Cabinet which comprises of District Officers. Members of the Cabinet are essential to accomplishing the goals of the district, and therefore the District Goals are presented and discussed each year.

Each District Officer has his/her responsibilities in achieving the District goals as well as working collectively in the operation of the District.

Each District Officer is expected to submit timely reports for Cabinet Meetings indicating what has been accomplished and what is to be done in the future.



Symposium

**Frequency:**

Annually – November

Facilitator;

MD GLT Coordinator

Contact:

Global Leadership Team
Lion Derek Rutter

(H) 01354 651892

(M) 07860 249053

(G) glt@lions105ce.org.uk

(P) derek@rutter.force9.co.uk

The Symposium is open to candidates who have less than 6 years service within Lions. It takes place over two days (usually over a weekend) and covers subjects such as: Communications, Managing Others, Achieving Results and Leadership.

The goal of the Symposium is to prepare Lions for leadership positions within the association.

The main aim of the Symposium is to bring younger/younger in service members for a wide-ranging discussion, encourage lateral thinking, to obtain the views of the next generation of leaders within British Isles, to inform our thinking for the next 5 to 10 years.

There is no formal agenda as the programme is driven by the needs of the attendees but during previous events there has been a steer towards;

- Change
- Diversity
- Difficult People
- Conflict Resolutuion
- Communication
- Protocol
- Leadership Opportunities
- Life at the top
- Service Journey
- Brand Identity

This is an exciting opportunity to help shape the future of our great oranisation and make a difference.

So You Want To Be A District Governor

**Frequency:**

Annually - September

Facilitator:

District GLT Coordinator

Contact:

Global Leadership Team
Lion Derek Rutter

(H) 01354 651892

(M) 07860 249053

(G) glt@lions105ce.org.uk

(P) derek@rutter.force9.co.uk

Designed to give an insight into being a District Governor and part of the District Governor Team including an outline of the Roles and Responsibilities of a District Governor.

- Would you like to lead over 1600 volunteers in over 90 clubs who raise over 750 thousand pounds for good causes and serve over half a million people each year?
- Are you the person to inspire, motivate and encourage Lions at formal and informal events?
- Would you like to represent Lions across District 105CE at National and International level?
- Have you looked at the person in the white tuxedo and thought, I could have the qualities to be that person too? Whether in three, five or ten years' time !

Learn more about the Roles and Responsibilities of a District Governor Team which covers;

- Experience
- Skills
- Time/Commitment
- District Duties
- Multiple District
- International
- Financial Implications

2nd Vice District Governor (SVDG)

**Frequency:**

Annually – November

Facilitator:

MD GLT Coordinator

Contact:

Global Leadership Team
Lion Derek Rutter

(H) 01354 651892

(M) 07860 249053

(G) glt@lions105ce.org.uk

(P) derek@rutter.force9.co.uk

The Second Vice District Governor Training Programme is designed to:

- Identify specific roles and responsibilities of the second vice district governor
- Address the leadership skills necessary to succeed as a member of the district governor team
- Prepare the second vice district governor for his/her future roles as part of the district governor team and within the association.

The Second Vice District Governor Training Program effectively combines online training (Phase 1) and an instructor-led training workshop (Phase 2) to maximize learning and meet the needs of second vice district governors. The classroom-based portion of the program is designed to provide an interactive learning experience.

The Second Vice District Governor Orientation will provide an overview of the district governor team's responsibilities with a special focus on the second vice district governor and that role. In addition, it provides a list of resources that will be helpful as second vice district governors navigate through their year. The Global Action Team Overview details the leadership, membership, service and LCIF structures within the team.



1st Vice District Governor (FVDG)

District Governor Elect (DGE)

**Frequency:**

Annually

MD – throughout the year

Days 1-3 in the USA - February

Day 4 at the Int. Convention

Facilitator:

MD GLT Coordinator

LCI – Oak Brook

Contact:

Global Leadership Team

Lion Derek Rutter

(H) 01354 651892

(M) 07860 249053

(G) glt@lions105ce.org.uk

(P) derek@rutter.force9.co.uk

The First Vice District Governors/District Governors-Elect (FVDGs/DGEs) Training Programme is an intensive year-long training programme designed to equip FVDGs/DGEs with the knowledge, vision and skills necessary to strengthen and build Lions Clubs International. It is organized as a comprehensive training path beginning in August with online assignments in the Lions Learning Centre, and culminating in June, with a full day of the latest news from LCI/LCIF and motivational messages.

FVDG/DGE will be provided online assignments to be completed prior to attending Days 1-3 and Day 4. The courses will be automatically assigned as they become available in the Lions Learning Centre (LLC).

DGEs and their spouse or companion will attend a series of general sessions with the latest news from LCI/LCIF and inspiring messages from Lions and guests. The day concludes with a celebration banquet.



Emerging Lions Leadership Institute (ELLI)

**Frequency:**

TBA by District GLT Coordinator

Facilitator:

District GLT Coordinator

Contact:

Global Leadership Team
Lion Derek Rutter

(H) 01354 651892

(M) 07860 249053

(G) glt@lions105ce.org.uk

(P) derek@rutter.force9.co.uk

The Emerging Lions Leadership Institutes focuses on building the skills of Lions and LEO members for leadership opportunities at the club level, including the position of club president.

The ELLI is organised by the District Global Leadership Team (GLT) coordinator local within the district. Lions or LEOs interested in attending an ELLI should contact their local Global Action Team – GLT district coordinator for information regarding an ELLI.



Regional Lions Leadership Institute (RLLI)

**Frequency:**

Annually

Facilitator:

MD GLT Coordinator

Contact:

Global Leadership Team

Lion Derek Rutter

(H) 01354 651892

(M) 07860 249053

(G) glt@lions105ce.org.uk

(P) derek@rutter.force9.co.uk

The Regional Lions Leadership Institute is run by the Multiple District over a three-day weekend in a suitable location. The sessions contain materials to provide training designed to develop the leadership skills of Lions members.

The sessions cover:

- Opening Session
- Diversity
- Lions Fundamentals
- Local Issues and Opportunities
- Motivating Club Members
- Personal Mission Statement
- Public Speaking
- Setting and Reaching Club Goals
- Time Management
- Working in Teams



Advanced Lions Leadership Institute (ALLI)

**Frequency:**

TBA by LCI - Oak Brook

Facilitator:

LCI –English speaking in Europe

Contact:

Global Leadership Team

Lion Derek Rutter

(H) 01354 651892

(M) 07860 249053

(G) glt@lions105ce.org.uk

(P) derek@rutter.force9.co.uk

Advanced Lions Leadership Institutes is a three-day residential course which focuses on building the skills of Lions leaders to prepare them for leadership responsibilities at zone, region and district levels.

Qualified candidates are Lions that have completed a successful term as club president, but have not yet attained the position of First Vice District Governor.

Lions who meet the qualifications may apply to the Advanced Lions Leadership Institute. Applications will be available four months prior to the event. If you are interested in applying, please inform your Global Leadership Team District Coordinator. Because of the high number of applications received by the association, acceptance into the institute is not guaranteed.



Faculty Development Institute (FDI)

**Frequency:**

TBA by LCI – Oak Brook

Facilitator:

LCI – Oak Brook

Contact:

Global Leadership Team
Lion Derek Rutter

(H) 01354 651892

(M) 07860 249053

(G) glt@lions105ce.org.uk

(P) derek@rutter.force9.co.uk

The Faculty Development Institute is a three-day institute that serves to develop and expand the number of skilled Lions available for use in training at the club, district, and multiple district levels.

The curriculum is designed to enhance training delivery skills and training techniques that will increase the quality of training and overall effectiveness of Lions leadership development programs. The Faculty Development Institute's focus is to deliver training skills.

Lions who complete the FDI are expected to be able to effectively deliver training sessions with provided materials. They are not expected to create their own training materials.

Qualified candidates are those Lions who have some experience as instructors at local Lions training events, have demonstrated basic instructional skills, and have a keen interest in further developing those skills. A candidate's training experience should include using PowerPoint to support training delivery. (Note: Participants will not be expected to create any materials while at the FDI, but it will be necessary to use PowerPoint and other provided materials for some activities.)

Lions participating in this three-day course will be required to conduct a local training event within six months of attending the institute, in order to complete the FDI.



Lions Certified Instructor Programme (LCIP)

**Frequency:**

TBA by LCI - Oak Brook

Facilitator:

LCI – Oak Brook

Contact:

Global Leadership Team
Lion Derek Rutter

(H) 01354 651892

(M) 07860 249053

(G) glt@lions105ce.org.uk

(P) derek@rutter.force9.co.uk

The Lions Certified Instructor Program (LCIP) training serves as the path by which Lions can apply to become certified instructors after completing the FDI. Lions who are LCIP certified are eligible to serve as facilitators at locally approved institutes (ELLI, ALLI, RLLI and FDI), Lions Clubs International-directed institutes, the International FVDG/DGE Seminar, and other training-related events. LCIP certification is a requirement to serve as Lions Clubs International-directed institutes faculty and FVDG/DGE Seminar Group Leader.

The purpose of the LCIP is to deliver consistent effective training at all levels within Lions by increasing the number of qualified instructors, while also providing a framework for broadening and deepening the knowledge and experience of the instructors. The LCIP training provides Lions who have training experience the opportunity to expand their knowledge and demonstrate their training ability, including the opportunity to be evaluated for certification.



Mentoring Programme

**Frequency:**

TBA – District GLT

Facilitator:

District GLT Coordinator

Contact:

Global Leadership Team
Lion Derek Rutter

(H) 01354 651892

(M) 07860 249053

(G) glt@lions105ce.org.uk

(P) derek@rutter.force9.co.uk

The objective of the Lions Mentoring Programme is to help every member achieve the goal of better serving his or her community. It does so through a program of personal development that helps members realise the potential that their unique skills and knowledge offer. The Lions Mentoring Programme prepares them for leadership in clubs, in the association and in their personal lives as well. For Lions Clubs International, this means more hands and better service for the people who need it most.

The Lions Mentoring Programme is in two parts, basic and advanced. Each part is completed in two levels.

Basic Mentoring Programme

The goals of the Basic Mentoring Programme are to gain responsibility and to build relationships. The Basic Mentoring Programme can be considered a stepping stone to a leadership role.

- **Level One, The Responsibility of Being a Lion:**
- **Level Two, Relationships:**

Advanced Mentoring Programme

The Lions Advanced Mentoring Programme involves the mentee actively serving in a Lions leadership role. Mentees focus on achieving results and developing more Lion Leaders.

- **Level One, Results:**
- **Level Two, Replication:**

If you are interested in the Mentoring Programme as a Mentor or a Mentee, please contact the District GLT Coordinator.