



LIONS CLUBS INTERNATIONAL

MULTIPLE DISTRICT 105 BRITISH ISLES

ID Verifier's Identity Document Confirmation Form

ADVISORY NOTICE

It would be very helpful if you bring with you a document with your National Insurance number on.

Group I: Primary identity documents

| Document | Notes |
|--|---|
| Passport | Any current and valid passport |
| Biometric residence permit | UK |
| Current driving licence – full or provisional | UK, Isle of Man, Channel Islands and EEA. |
| Birth certificate – issued within 12 months of birth | UK, Isle of Man, Channel Islands – including those issued by UK authorities overseas, for example embassies, High Commissions and HM Forces |
| Adoption certificate | UK and Channel Islands |

Group 2a: Trusted government documents

| Document | Notes |
|---|---|
| Current driving licence photocard - full or provisional | All countries outside the EEA (excluding Isle of Man and Channel Islands) |
| Current driving licence – full or provisional – paper version if issued before 1998 | UK, Isle of Man, Channel Islands and EEA |
| Birth certificate – issued after time of birth | UK, Isle of Man and Channel Islands |
| Marriage/Civil Partnership Certificate | UK and Channel Islands |
| HM Forces ID Card | UK |
| Firearms Licence | UK, Isle of Man and Channel Islands |

Group 2b: Financial and social history documents

| Document | Notes | Issue date and validity |
|--|-------------------------------|---|
| Mortgage statement | UK or EEA | Issued in the last 12 months |
| Bank or building society statement | UK and Channel Islands or EEA | Issued in the last 3 months |
| Bank or building society statement | Countries outside the EEA | Issued in the last 3 months – branch must be in the country where the applicant lives and works |
| Bank or building society account opening confirmation letter | UK | Issued in the last 3 months |

| | | |
|---|---|------------------------------|
| Credit card statement | UK or EEA | Issued in the last 3 months |
| Financial statement, for example pension or endowment | UK | Issued in the last 12 months |
| P45 or P60 statement | UK and Channel Islands | Issued in the last 12 months |
| Council tax statement | UK and Channel Islands | Issued in the last 12 months |
| Utility bill | UK – not mobile telephone bill | Issued in the last 3 months |
| Benefit statement, for example Child Benefit, Pension | UK | Issued in the last 3 months |
| Central or local Government, Government agency, or local council document giving entitlement, for example from the Department for Working Pensions, the Employment Service or HMRC. | UK and Channel Islands | Issued in the last 3 months |
| EEA national ID card | | Must still be valid |
| Irish passport card | Cannot be used with an Irish passport | Must still be valid |
| Cards carrying the PASS accreditation logo | UK, Isle of Man and Channel Islands | Must still be valid |
| Letter from Head Teacher of College Principle | UK – for 16 to 19 year olds in full time education – only used in exceptional circumstances if other documents cannot be provided | Must still be valid |

I confirm that I have seen the original identity documents and signed and dated the photocopies (with the applicant's permission) as a true record of the applicant's identity.

Applicant's full name:

Counter signatory's name:

Date:

Signature: